

**The temporary rules of using the PUMS Main Library during COVID-19 pandemic
(from September 21, 2020 to September 30, 2020)**

1. In the Library only the Circulation Room is open from Monday to Friday from 9.00-18.00.
2. The elevators are closed and access to the Library is only possible via stairs.
3. Reading rooms, group and individual work rooms, computers and open space remain inaccessible to the Users.
4. Before entering the Library, it is necessary to disinfect your hands (or gloves) and to put on a mask covering the mouth and nose. People without a mask will not have access to the Library.
5. People who have signs of illness, such as persistent cough, difficulty breathing, will be denied access to the Library.
6. There is currently a limit of 4 people who can simultaneously stay at the Library in marked places with a distance of 2 meters.
7. There is a rule of returning books to the Return Drop Box situated by the entrance to the building. The Return Drop Box is available during Library working hours.
8. Books can be borrowed only after prior booking by e-mail at zamow.ksiazke@ump.edu.pl and receiving confirmation that they are ready for pick-up. The order should contain the title, author and book call number. Only items that have the status "on the shelf" can be ordered. Self-service with collections is impossible.
9. We lend books only to students and employees of PUMS.
10. From printed journals that we do not have in electronic version, the Library will make free scans of articles only for students and employees of PUMS. Orders should be submitted at wyp_zam@ump.edu.pl. The order should contain complete bibliographic data and the journal call number. Limit of 10 articles per person.
11. In matters related to submitting works to the Bibliography PUMS database, we still recommend contacting us by email at inf_nauk@ump.edu.pl.
12. It is mandatory to follow the instructions of the Library and Security Staff.